



March 18, 2014

## ND STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Video Conference 10 to 4 p.m. (Central Time)

**Bismarck** – West Central Human Service Center, 1237 W. Divide Ave., (located off Schafer Street) Door 4, Conference Room 1

**Dickinson** – Berg Elementary, 307 3rd Ave. W., Conference Room

**Jamestown** – State Hospital, 2605 Circle Drive, Conference Room 322

**Grand Forks** – Job Service, 1501 28th Ave. South (Main Office), Conference Room

**Fargo** – Job Service, 1350 32nd St. S., Conference Room

**Minot** – Minot State University, 500 University Ave W., Administration Bldg. - Room 359

**Williston** – Northwest Human Service Center, 316 2nd Ave. W., Conference Room 108

Individuals with disabilities who need accommodations, including appropriate auxiliary aids to participate, can contact Cheryl Hess at 701-328-4847, ND Relay TTY 800-366-6888, or [chess@nd.gov](mailto:chess@nd.gov). Also, contact Hess if you are unable to attend the meeting.

Time	Event/Topic	Purpose
Please Contact the Executive Director to schedule a time to review the agenda.	Pre-meeting	Members who are interested in being mentors, and those that have been on the Council for less than two years are invited to meet early and review the agenda for the upcoming meeting.
10:00 AM	Call the meeting to order and roll call	Determine members who are present or absent. Ensure the Council has a quorum.
10:05 AM	Introductions	Members will provide a brief introduction of themselves. Council members will list an agency or organizations that the Council works with or should be working with in the future.
10:10 AM	Review December meeting minutes	Review and revise/approve previous meeting minutes.
10:20 AM	Committee Reports: <ul style="list-style-type: none"> <li>Executive Committee</li> <li>Membership Committee</li> <li>State Plan Committee</li> <li>Consumer Leadership Committee</li> </ul>	The Council's standing committees will provide the full Council with a report of their activities.

11:00 AM	Executive Director Report	The ND DD Council Executive Director will provide a brief report of ongoing work and accomplishments.
11:10 AM	Council Operating Budget/2015 Projected budget	Review the 2012/2013 Council budget – Deb Theisen will review the new budget documents for the Council. The Council will review and approve the 2015 projected budget for the 2015 Council grant year.
11:20 AM	State Plan/RFP/Council Activities	DD Council members will review the State Plan Goals and objectives, and progress made during 2014. The 2015 State Plan activities will be discussed and finalized. Please reference that copy.
12:15 PM	Lunch	Working lunch - please bring something to eat. We will have a 20 minute break.
1:00 PM	Council Position	The Executive Director will provide the Council with an update on the new Council position.
1:15 PM	Election	The Council will have elections in June. The positions and terms will be discussed during the Council meeting.
1:30 PM	MSU Grants	Three grantees will present to the Council. This is an opportunity for Council members to gain knowledge and ask questions about the projects. MSU has grants for the Perceptions Project, PAVE Project, and a Housing Project.
2:15 PM	Public Comment	Time of general comments from the public who may be attending the meeting. It is an information sharing opportunity for the DD Council.
2:30 PM	Member Announcements	Members will provide the group with announcements of upcoming actives or events from across North Dakota.
2:45 PM	Executive Director's Evaluation	The Executive Director's Evaluation will need to be completed in June. This will be an opportunity for the Council to begin this process.
3:05 PM	Policy Manual	The Council will review the proposed changes to the Policy Manual.
3:45 PM	Other Business	Time left for other New Business.
3:50 PM	Meeting survey	Complete the meeting survey and return it to the Executive Director with your comments. A self-addressed envelope was provided with your meeting packet.
3:55 PM	Next Meeting	March 18 <sup>th</sup> , 2014 (Tentative). 2014 Council dates will be sent at a later date.
4:00 PM	Meeting Adjourned	

Date Posted: March 10, 2014